

# Minutes of the Executive Committee (Redacted with "X")

24th July 2022

Held at 10.00am via Zoom



**Present:** Carolyn Graves-Brown (Chair), Alain Thomas (Vice Chair), Malcolm Eames, Magda Gryczmanska, Essex Havard, Claire Lawson.

**In attendance:** Tim Doyle, Karen Townend

**Apologies:** Debra Allen (Secretary), Tina Dunstan, Claire Gardner, Darren Pritchard (Treasurer), Jon Trew.

Agenda Item																									
1.	<b>Welcome and apologies</b>																								
	CG-B welcomed everyone to the meeting, including TDoyle in his new role as CEO. Apologies were noted.																								
	<b>Main Meeting</b>																								
2.	<b>Declarations of interest</b>																								
	CG-B and AT stated they would not take part in the discussion of Items 7 a) and b) below, but would answer any questions factually. CL agreed to chair that part of the meeting.																								
3.	<b>Accuracy of the minutes of the last meeting</b>																								
	The minutes of the meeting held on 12th June 2022 were agreed as accurate. Proposed: CL Secoded: EH																								
4.	<b>Actions Log</b>																								
	See <a href="#">Trustees Action Log 2022</a> on Google Drive																								
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<b>5.</b>	<b>Updates and actions from Exec meeting</b>																												
	<p>There had been no formal meeting of the Exec group since the last Trustees meeting.</p> <ul style="list-style-type: none"> <li>• It had been agreed by email to provide some staff with work phones.</li> <li>• <b>ACTION: Exec group</b> to redact the draft EGM minutes and add them to the website.</li> <li>• There had been a problem with online forms on the website, relating to ASM, which TDoyle had been able to correct. One issue is outstanding, pictures of dogs on the home page won't display but Cambrian will correct this. It doesn't affect the function on the Adopt page.</li> </ul>																												
<b>6.</b>	<b>Reports</b>																												
<b>a)</b>	<p><b>Change project</b></p> <p>Work continues on policy review. Work is also ongoing regarding the Articles of Association, including considering changing from a limited company to a Charitable Incorporated Organisation (CIO). Other planned areas of work in July include developing a definition of the trustee roles, and looking at an ongoing system of support for trustees (this one may be moved to later in the year). The Intranet should go live within a week. Work is also being done to automate membership payments on ASM to save KM time.</p> <p>Going forward the Change Group is reviewing maximum terms for trustees, a scheme of delegation for the CEO, and continuing work to assign operational responsibilities.</p> <p>CG-B thanked TDoyle for his work.</p>																												
<b>b)</b>	<b>Rescue &amp; Rehoming</b> Report on Google Drive																												
<b>c)</b>	<b>Communications</b>																												
<b>d)</b>	<b>Retail</b> Report on Google Drive																												
<b>e)</b>	<b>Therapy Hounds</b> Report on Google Drive																												
	<p>EH has been working to increase GRW's visibility in North Wales, reinforcing GRW as an all Wales organisation. He has been communicating with BB, a GRW member, and a senior councillor at Gwynedd County Council, who is happy to help with this. BB will plan a greyhound walk in the area and will work in partnership with GRW to promote greyhounds, and their wellbeing. EH plans to attend the event and hopes some trustees/staff will attend if possible. EH will also write an article for the local press there.</p>																												





<p>j)</p>	<p><b>Next tranche of policies for approval</b></p> <ul style="list-style-type: none"> <li>● <b>Comments Compliments and Complaints</b> The policy was agreed subject to the following - change bullet points to lower case letters, in line with other GRW policies.</li> <li>● <b>Environmental Policy</b> This new policy was a first attempt at an environmental policy. The redevelopment of Hillcrest is an opportunity to implement areas of an environmental policy in the infrastructure. Ideally some aspects of the policy will be quantifiable so that work can be done to improve in those areas. <b>ACTION: ME</b> to work with <b>TDoyle</b> to broaden the policy.</li> <li>● <b>Anti-Fraud Policy</b></li> </ul> <p>The Comments Compliments and Complaints Policy and the Anti-Fraud Policy were both agreed. More work will be done on the Environmental Policy as above. Proposed: AT Secoded: MG</p> <p>When work on all the policies has been completed they will be added to the website in place of the existing ones. All policies, including those still under review, will be available internally on the intranet.</p>
<p>k)</p>	<p><b>Participation with Hope Rescue in a postcard campaign</b></p> <p>Hope plans to raise the profile of the campaign to ban greyhound racing with MSs, if the Senedd vote goes ahead. Hope will produce a colourful postcard for people to email or print, and send to their MS. Hope invited GRW to join them in this. Trustees agreed to this, as long as the branding shows GRW as supporting the campaign, rather than leading it, in line with the position agreed by the membership at the EGM. <b>Agreed:</b> that GRW will join Hope's postcard campaign, and promote it on GRW social media providing the Exec group and TDoyle approve the copy beforehand, and there is little or no cost involved for GRW. Proposed: ME Secoded: AT</p>
<p>l)</p>	<p><b>Google Meet</b></p> <p>Meetings held using Google Meet rather than Zoom simplifies data protection management, and brings an extra level of security by signing in with a GRW email address. It should also result in a cost saving as the Zoom account will no longer be required. The next meeting will be held using Google Meet as a trial.</p>
<p>8.</p>	<p><b>Date of the next meeting</b></p>
	<p><b>Sunday 4th September 2022 at 9.30am</b></p>